

## Creating your *JAE* profile:

To register with the *Journal of Agricultural Education*, please visit <https://jae-online.org/index.php/jae/user/register>.

### **Profile:**

Information should list your name as you wish it to appear in any publications.

#### *Given Name:*

1. This is also known as your first name (e.g., Brian).
2. If you wish to include a middle name or middle initial, please include it in the “Given Name” text box (e.g., Brian E.).

#### *Family Name:*

1. This is also known as your last name (e.g., Myers).
2. User data is alphabetized by Family/Last Name.

*Affiliation:* Enter the name of your institution/university

*Country:* Select your country of residence from the drop-down menu.

### **Login:**

*Email:* All communications from the *Journal of Agricultural Education* will be sent to this email.

*Username:* Create a unique username.

*Password:* The password must be at least six characters.

### **Checkboxes:**

1. Select “Yes” if you agree to have your data collected and stored according to the privacy statement.
2. Select “Yes” if you would like to be notified of new publications and announcements.
3. Select “Yes” if you would like to be contacted with requests to review submissions to this journal.
  - a. If you wish to serve as a reviewer, after completing your registration, please visit the [Updating/Reviewing Your \*JAE\* Profile](#) document for instructions on how to enter your reviewer interests in your profile.
4. Select “I’m not a robot.”

**Select “Register” to save your profile.**